MERCY VOLUNTEER CORPS

POSITION DESCRIPTION 2023-2024

SERVICE SITE:

VOLUNTEER POSITION TITLE:

SITE SUPERVISOR:

POSITION TITLE:

1. Describe the staff structure and size, organization’s facilities and the surrounding neighborhood, and the volunteer’s work space.

2. Briefly describe the primary population the volunteer will be serving.

3. List (in bullet form) the primary responsibilities of this position.

4. List the required qualifications for this position (i.e. degree/certification, physical requirements, language, etc.).

5. Describe three key skills and/or attributes a volunteer would need in this position.

6. What is the work schedule for this position?

7. What percentage of time would the volunteer be engaged in direct and indirect service?

 % direct service % indirect service

8. Please indicate which type of clothing the volunteer would wear at the service site:

Business casual (slacks, khaki pants, skirt, polo shirt, blouse)

Casual (jeans)

Medical scrubs

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. What type of orientation and initial training would be provided?

10. What unique challenges could the Mercy Volunteer encounter in this position?